



## MUDS Refund Policy

### **Section 1: Definitions**

A payment is considered “paid” when the Treasurer, the President or the Secretary has confirmed payment has been received. Either the money is firstly, present in the Macquarie University Debating Society account or alternatively, a proof of payment receipt has been confirmed by the Treasurer, the President or the Secretary.

“Major tournaments” is inclusive of any tournament the Macquarie University Debating Society purchases debater and/or adjudicator registrations with the intention offering these registrations to their members.

“Original individual” refers to the individual for whom the debating or adjudicating spot is originally purchased.

“Replacement individual” refers to the individual for whom the debating or adjudicating spot is **not** originally purchased, but rather, a substitution for the original individual after the original individual is said to no longer be attending the tournament. This may include the on-selling of a debater or adjudicator spot to individuals that are **not** students or staff of Macquarie University.



## **Section 2: Policy**

- 1)** Original individual payments for the Australian Intersvarsity Debating Championships should be paid at least 7 days before the first official day of the tournament. Original individual payments for all other major tournaments (The World Universities Debating Championships, The Australasian Intersvarsity Debating Championships and The Australasian Women's Debating Championships) should be paid at least 14 days before the first official day of the tournament.
- 2)** If an original individual has **not** paid by the deadline, and does **not** attempt to make contact with the executive after the payment deadline the executive will immediately contact the original individual to confirm whether they intend on attending the tournament. The executive maintains the right to seek out a replacement individual to fill the registration if the original individual continually fails to contact the executive.
- 3)** If an original individual or replacement individual is ejected from a tournament by the tournament organisers the individual will **not** be reimbursed.
- 4)** If an original individual has paid for their registration and is unable to attend for any reason, and contacts a member of the executive before the payment deadline the individual will be reimbursed in full.

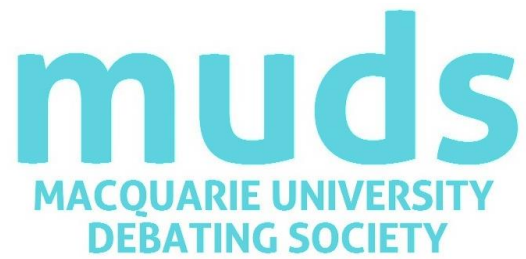


5) If an original individual has paid for their registration and is unable to attend for any reason, and fails to contact a member of the executive before the payment deadline one of two outcomes will occur:

- i) If an original individual has paid for their registration and is unable to attend for any reason, and a replacement individual can be found to replace their spot the original individual will be reimbursed the total amount they paid to the society.
- ii) If an original individual has paid for their registration and is unable to attend for any reason, and a replacement individual can **not** be found to replace their spot the original individual will be reimbursed half of the total amount they paid to the society.

6) If an original individual has paid for their registration and is **not** able to attend the tournament within payment deadline of the tournament, due to extraordinary and unforeseeable circumstances, the individual must contact the executive as soon as practically possible. At the discretion of the executive, the executive will hold an emergency meeting to decide how this individual will be reimbursed. The outcome of the emergency meeting will be decided by simple majority.

7) Original individuals and replacement originals whom can **not** pay by the payment deadline may approach the Treasurer about organizing a personal payment plan. At the discretion of the Treasurer, President and Secretary together, a payment plan may be created and approved dependent on individual circumstance, the outcome of which is to be decided by simple majority.



8) Replacement individuals will not have to abide by the payment deadline. Similarly, debating or adjudicating spots that are on-sold to individuals that are **not** students or staff of Macquarie University are **not** beholden to the refund policy.