***Meeting commences at 6:04pm***

***Executive members present: Anneliese Cooper, Mat Duardo, Lachlan McGrath, Henry Forsaith-Breese, Georgia Chahoud, Mounisha Mondeddu, Sam Marshall (over the phone).***

***Executive members absent: Sarah McCabe***

***Executive members who arrived after the meeting commenced: Ryan Thalari***

**Agenda Item 1: Women’s Update**

*Anneliese*: Trials went well, we are looking for another team and adj spot. We can afford them. May have one from WSU.

With the way trials ran, Kendall was external and Dan was internal. Dan got lost and prep had already begun. So the trial had to be recorded and Dan watched them later. The footage was later deleted.

*Policy recommendation: This year went well; but we should check novice requirement. Need to also get rid of Internal Selectors, gets hard when they’re all the options for a selector are men as all women are trialling.*

**Agenda Item 2: AGM Date**

*Anneliese:* Need to set a date so that we can give notice. We can do the 23/10 as it is week 11. We can’t have it too late as people won’t show.

***Anneliese: Motion to hold AGM on the 23rd October during internals.***

***Henry seconds the motion***

***The motion passes unanimously***

**Agenda Item 3: IR Day**

*Georgia*: Similar to training day, but we want to do one specifically around IR. Novices have expressed interest, it’s too hard to cover substantially in internals. We can have a short matter presentation, debates about different areas and have a chance to practice.

We can also open it up to other unis, so people feel less intimidated.

*Anneliese*: We can do it on the 9th September as the next weekend is USU IV.

*Georgia*: I think we could do it.

*Anneliese*: We could do it on a weekday maybe? I think we can chat to the uni and see when we have room availabilities. Do we have a preference for Saturday or Sunday?  
  
*Sam*: Can we not do every tournament on a Saturday?

**ACTION ITEM: Anneliese to check room availabilities for 10th September.**

***Ryan enters meeting at 6:12pm***

*Anneliese*: We’ll see if we can do it, otherwise do it during mid sem break between USU and Women’s.

**Agenda Item 4: Internals Attendance**

*Anneliese*: We have a lot of novices, and we have lots of full rooms. It’s really hard to train everyone. I know everyone is busy, but if we could make an effort to come to internals when possible, that would really help out.

**Agenda Item 5: Mac Mini CA’s**

*Anneliese*: I want to raise a few procedural concerns; comps have put forward Rob, Laura and Ryan as CA’s for Mac Mini. I know I can’t veto, but it’s important to voice concerns.

I suggest that we give Ryan and Mat a chance to talk about why they put forward those Cas, then we ask Ryan to leave so we can talk frankly without impacting Ryan, obviously Mat is still in the room, and he made the initial suggestion anyway. We can then vote on the matter by secret ballot.

*Mat*: Where is the conflict?  
  
*Anneliese*: Ryan is comps and has put forward himself as CA.

*Mat*: How is it different to schools day, where they put forward themselves as conveners?  
  
*Anneliese*: CA is a special position and is a compliment.

*Mat*: But how is it different to convening?  
  
*Anneliese*: It’s not their job. A CA is someone we elect.

*Ryan*: Whether I’m in the room or not, people should be open and honest. I would rather be present. This is not the only CA position I will be interested in, if I don’t get this one, I would prefer to know the reasons why so I can have that in the future. But I know people may be uncomfortable.

*Anneliese*: That’s not fair as CAs don’t have the opportunity to speak for themselves.

*Lachlan*: I’d prefer you not to be in the room.

*Georgia*: We probably won’t speak freely.

*Mat*: Where is the precedent coming from?  
  
*Anneliese*: Regardless of whether it’s happened before, if there was an issue with another portfolio, we would make the decision as an executive.

*Georgia*: If we ran a terrible Internals that was terrible and isolating, we would discuss that as an executive.

*Anneliese*: In the end, whatever job you’re doing, is reflective of the executive and it’s reasonable to discuss it.

*Ryan*: You should just have the discussion now.

*Anneliese*: CAs don’t have opportunity to respond.

*Mat*: He is here as an exec member.

*Ryan*: I have to pre-empt the questions.

*Anneliese*: Happy to have you speak now.

*Ryan*: It is common to have 2 CAs, and also to appoint CAs internally, it happens with other institutions. As to whether it will be difficult convening and being a CA, most things already done including briefings. I wrote the adj briefing for previous minis and gave CAs the option to use it or write a different one. I have convened while breaking and tabbing and processing feedback all at once.

CAing and convening work together; most CAs do all of the work (e.g. ANU spring). With helping out with food, it is never just me, other people help. Most people helped with champ dinner while others were at law ball for Mac Mini. We also have a lot of first years.

There’s also co-CAs and equity officers as well.

On the point of diversity; concern raised was that there won’t be any USU teams as there is no USU CA? This was never intentional, we always asked plenty but they are unavailable or would prefer to debate. All the years without USU CAs, we still have USU debaters. This year hasn’t seen an increase in USU teams, two at Mac Fall. comparative to number is past. Plenty at WSU Open without USU CAs.

People love our tournaments generally, we always get compliments. People were asking us to run easters after, they generally like it. On whether we will attract competitive teams, we had UOW last year, we had UNSW and ANU B and C. We’ve had strong speakers attend in the past.

*(presented adj experience in printed form to the executive)*

*Ryan*: Laura has broken, so has Rob.

In terms of mine, I’ve broken as an adj 20 times. Broke at Easters and Euros. Laura compliments Rob and I really well, she is strong speaker from small institutions.

We’re well matched so no one looks out of place, we all are really strong and no one looks tokenistic. There’s good diversity, and gender diversity. Also more experienced than last year. Winnie and Bec have not been as experienced.

Mac Mini adj core last year weren’t as experienced. I’ve broken at Mac Mini twice, also I wouldn’t set really crazy topics. I would never would suggest anyone if they weren’t experienced.

*Anneliese*: Any questions?  
  
*Ryan*: We did put a lot of thought into this. Should I leave now?

*Minutes stopped at 6:31pm*

*Minutes resume at 7:02pm*

***Anneliese: Motion that we find an alternative third member of the adj core.***

***Motion passes via secret ballot***

*Anneliese*: We suggest we won’t ask you to find your own replacement

*Ryan*: But also I have suggestions.

*Anneliese*: recommendation for next year: we try and get portfolios who engage with third parties to try and as early as possible get a shortlist and run past executive.

*Ryan*: Can I ask some of the reasons?

*Henry*: we shouldn’t discuss that.

*Lachlan:* I’m happy to have this conversation outside the meeting.

**Agenda Item 6: Website**

*Anneliese*: We need to allocate what we are doing with the email addresses. What are they?

*Lachlan*: schools, enquiries, externals, exec

**Action: Lachlan to set up the email addresses**

*Anneliese*: is exec a president one?

*Sam:* Wait why do we have 4? I thought we only had 3?

*Anneliese*: Exec is for important stuff. Like emailing Grapeshot. Enquiries is for questions coming in and exec is for emailing out to sound important.

**Action: Sam to set up Exec email and Anneliese set up enquiries email**

*Ryan*: Why do we need both?  
  
*Anneliese*: The main consideration is something to hook up the newsletter to. We need to separate enquiries that come from all that.

*Anneliese*: we also have issues with not being able to log in?  
  
*Lachlan*: Half the constitution is formatted perfectly, and the other half is not.

*Anneliese*: Is there a deadline on when it goes up?  
  
*Lachlan*: It is up, I just need to go fix up constitution and socials page

*Anneliese*: can we get log ins?

*Lachlan*: Sure.

*Ryan*: Have we paid for it?  
  
*Lachlan*: I have, but exact amount not decided. Ended up being $700. 3 emails would’ve been free. Paid $770 but never run by exec.

*Anneliese*: has it been paid?  
  
L: it’s all been paid, just need to get reimbursement.

*Mat*: Only concern is we never discussed how much is ok.

*Lachlan*: Originally said $600

A: We said $500. Invoice says ‘MUDS website’ is $600 and 4 emails is $100. I’d be ok with spending $500. Only formal discussion is back when looking at easters subsidies. We said we could use money for website but this was never formalised. Because we didn’t get quotes, we can’t say whether it’s a fair price

*Lachlan*: $100 is for emails

*Anneliese*: We were never told this amount before.

*Mat*: It always go over budget. When getting a quote, it can always vary. Don’t think $700 is miles apart from where it was originally. If it means we get slightly better website, we should take this as a learning experience.

*Georgia*: It’s not our money. It’s from our members. It’s stuff we could be giving as subsidies. At the point that we are going $270 over budget, we need to build in really strict guidelines. There’s genuine concerns over how we are spending money.

*Ryan*: We do need to be considerate. But sometimes costs do blow up and some comps run at a lost and we are at a point where we figure out how to not let it happen.

*Anneliese*: It’s different. Lachlan paid without consulting and now we can’t negotiate.

*Ryan*: I buy waffles, is this different?  
  
*Sam*: There is an issue of scale. Bit different between spending $770 on a website.

*Anneliese*: Also waffles are consistent.

*Henry*: When we put ball together, we ran by exec. If it went up by $500, people would ask questions. When organising socials, we have a $100 budget, but we should have same rule for other things as well.

*Anneliese*: If it was unforeseen, then they shouldn’t bear the cost. But to never put to exec was an irresponsible use of money. It’s clearing rego or getting a really good selector for worlds. We think we have thousands in accounts, but we need to be really careful.

When we had conversation, we put forward $500 as it was reasonable. I think $770 is way more than we should spend.

We could either put it to a vote and think about how much we are willing to spend or Mounisha, Lachlan and I go aside and discuss how much to pay.

*Sam*: I like second option.

*Anneliese*: I’m more inclined to say first as it is less of a negotiation.

*Ryan*: Can we afford it?  
  
*Anneliese*: Stuck to budget from May. We budgeted to cost $500 and those worked out. It’s also about, if we have extra money, we shouldn’t put to a website but rather subsidy.

*Mounisha*: Since we didn’t actually agree, no one was really at fault.

*Mat*: We can meet Lachlan halfway and reimburse $600 then?

*Ryan*: That’s fair

Anneliese: I’d be ok with $600. Also uncomfortable with spending over $500 though. Never envisioned an email costing $25 each

*Georgia*: It is exec’s fault for not having clear protocol.

*Mounisha*: $600 is fair

***Anneliese: Motion to reimburse Lachlan $600 for the website.***

***Mounisha seconds the motion***

***5 in favour (Anneliese, Henry, Georgia, Mounisha, Sam)***

***1 against (Mat)***

***1 abstention (Lachlan)***

***Motion passes***

*Anneliese: Recommendation: when exec gets set up, there needs to be clear guidelines about spending money.*

*Lachlan*: Can we decide on a number now?  
  
*Mounisha*: That’s so contingent on what it is

*Georgia*: we are always spending money, so we need proof.

*Sam*: For MULS, we pass a budget at the start of the year. So we could pass a motion to approve the budget and every time it is changed, we need to pass a motion.

***Sam exits meeting at 7:35pm***

*Anneliese*: we have no idea what our funding looks like. Better option is that before money is spent, contact treasurer or president as they know the budget.

*Lachlan*: That’s not a good quantifier, we need a number.

*Georgia*: Then it needs to be $50.

*Anneliese*: With the ball, we had $400 discretion. But with a comp, we don’t need that.

*Ryan*: Then build in 10%.

*Lachlan*: But what if we have heaps of people at first internals? It’s too hard to get the approval like that, we need a number.

*Anneliese*: The problem is unless we embed it in the constitution, then it doesn’t make sense.

*Lachlan*: no approval with anything under $300?

*Georgia*: This was under $300 but there is still concerns.

*Anneliese*: This would’ve been avoided if the invoice was given. Don’t pay unless they’ve been approved. If we face this, then we need to stop next year’s exec from facing the same thing.

***Action Item: Lachlan to send the SRC Funding Policy.***

**Agenda Item 7: Worlds trials**

*Ryan*: we need to decide now as trials need to be beginning of October.

*Anneliese*: I agree we need to do this now as Worlds is expensive. Needs to be after mid sem break so first week of October onwards.

*Ryan*: When’s the public holiday?  
  
*Lachlan*: session resumes on the 3rd of October.

*Anneliese:* So do it on the 9th October?

*Ryan*: Is that debater or adj? WSU BP is that weekend, worlds teams could practice.

***Georgia leaves meeting at 7:46pm***

*Anneliese*: Are we happy debater trials on the 9th of October and adj trials on the 13th?

*Lachlan*: when writing form for worlds, we need to have prefer to adj as an option.

*Anneliese*: We already changed it for Women’s.

***Anneliese: Motion to have Worlds debater trials on the 9th October and adjudicator trials on the 13th October.***

***Lachlan seconds the motion***

***Motion passes unanimously***

**Agenda Item 8: PayPal Account**

*Mounisha:* Ryan had an idea to set up a paypal account for MUDS. While I think this is awesome, there are a few concerns to raise before we can go through with something like that. Firstly, it may bypass the double verification process currently in place. That means either treasurer and president could make payments without it being approved and that can be dangerous.

Also, there is only one point of access. With the NAB account, president and treasurer have different log ins, so no one can go rogue and change the log ins to lock the other out. But a paypal account only has one log in and that worries me.

*Henry:* I think those concerns are pretty legitimate

*Ryan:* The uni also requires the double verification so we can’t use it solely for that reason.

**Agenda Item 9: Equity**

*Ryan*: They had a problem with dangerous drunks. Useful for easters handovers. Access to food and water, telling people to eat and drink water. Keep an eye on pre drinking, and it happens a lot at tournaments. Also, when you have multiple equity officers, you could have someone specialize in something.

**Agenda Item 10: Worlds**

*Ryan*: they have organised airport transfers and a 5 star hotel. Welcome drinks are unlimited for 4 hours. All meals provided including 3 formal dinners. NYE party go to 6am. Free slippers will be provided. After champ dinner, exclusive club with tequila sponsor.

***Meeting closes 7:56pm***